



**University of St Andrews  
Students' Association  
Student Services Council**

**MINUTES**

Tuesday 9th February 2021 – MS Teams – 6pm

**Present**

<b>Member's Name</b>	<b>Position</b>
Dan Marshall	Association President
Tom Groves	Association Director of Events and Services
Gavin Sandford	Association Director of Student Development and Activities
Emma Walsh	Association Director of Wellbeing
Morgan Morris	Association Chair
Emily Gilson	Association Alumni Officer
Lea Weimann	Association Environment Officer
Georgina Beeby	Association LGBT+ Officer
Anna Harris	SSC Broadcasting Officer (STAR)
Amy Feakes	SSC Charities Officer (Charities Campaign)
Edward Spencer	SSC Design Team Convener
Martin Caforio	SSC Performing Arts Officer (Mermaids)
Toni Valencia	SSC Member Without Portfolio
Avery Kitchens	SSC Societies Officer
Cara Nicholson	SSC Volunteering Officer (SVS)

**1. Adoption of the Agenda**

The agenda was adopted.

**2. Apologies for Absence.**

Sophie Tyler	Association Athletic Union President	Apologies
Amy Gallacher	Association Director of Education	Apologies
Ananya Jain	Association BAME Officer	Apologies
Zaine Mansuralli	SSC Debates Officer (UDS)	Apologies
Ali Addison	SSC Music Officer (Music Fund)	Apologies
Sam Ross	SSC Postgraduate Officer (Postgraduate Society)	Apologies
Anna Young	Association Community Relations Officer	Absent

Jenny Munday	Association Lifelong and Flexible Learners Officer	Absent
Ali Addison	SSC Music Officer (Music Fund)	Absent

### **3. Open Forum**

No business.

### **4. Reports of the Sabbatical Officers**

#### 4.1. Report of the Association President

Dan Marshall (DM) has been dealing with accommodation inquiries this week and working with the University on its plans for semester two, with expectations for an email tomorrow (10th February). DM has also met with the Board and had a meeting about graduation alongside Amy Gallacher (AG), and decisions about graduation should be made by the University within the next few weeks.

#### 4.2. Report of the Association Director of Wellbeing

Emma Walsh (EW) has continued to work on elections and hosted the first Elections Committee meeting which went well. The committee now has Deputy Senior Officers, and the first elections workshop will be held tomorrow (10th February) in partnership with CEED, which she asked councillors to please share.

#### 4.3. Report of the Association Director of Education

Absent.

#### 4.4. Report of the Athletic Union President

Absent.

#### 4.5. Report of the Association Director of Events & Services

Tom Groves (TG) has been updating role descriptions and answered questions for *The Saint* and *In the Loop*. TG will also share the submissions for the Decorate the Union event later today.

#### 4.6. Report of the Association Director of Student Development & Activities

Gavin Sandford (GS) announced that it is Careers Week and has been working with the University to plan events and the Careers informational webpage. GS has been in touch with IT Services about problems with two-factor authentication and told councillors to email IT services if they had any questions about this. GS has a meeting tomorrow with the administration behind the Volunteer Portal.

### **5. Questions for Association Officers**

#### 5.1. Questions for Association Alumni Officer

#### 5.2. Questions for Association Community Relations Officer

- 5.3. Questions for Association LGBT+ Officer
- 5.4. Questions for Association Lifelong and Flexible Learners Officer
- 5.5. Questions for Association Environment Officer
- 5.6. Questions for Association BAME Officer

## **6. Questions for SSC Members**

- 6.1. Questions for SSC Broadcasting Officer (STAR)
- 6.2. Questions for SSC Charities Officer (Charities Campaign)
- 6.3. Questions for SSC Debates Officer (UDS)
- 6.4. Questions for SSC Performing Arts Officer (Mermaids)
- 6.5. Questions for SSC Postgraduate Officer (Postgraduate Society)
- 6.6. Questions for SSC Societies Officer

Avery Kitchens (AK) has been discussing the reaffiliation process with societies and changes they can make to facilitate this process. The Societies Committee have also begun planning for the Society Awards, a project which will get handed over to the next Societies Officer. AK has met with every executive committee member and believe they are all on the same page with what is expected for the rest of their terms. The committee is also working on a Medical Societies Forum, and a motion may be coming to Councils about this soon.

- 6.7. Questions for SSC Music Officer (Music Fund)
- 6.8. Questions for SSC Volunteering Officer (SVS)
- 6.9. Questions for SSC Design Officer (Design Team)
- 6.10. Questions for SSC Entertainments Convener (ENTS)
- 6.11. Questions for SSC Arts Festival Convener (On the Rocks) - Vacant
- 6.12. Questions for SSC Member without Portfolio

Toni Valencia (TV) has been working on the elections graphic, which should be uploaded and able to share today, and details how people can join Councils. TV has also been working with Morgan Morris (MM) and Annie Smith (AS) on social media.

## **7. Any Other Competent Questions**

None.

## **8. Unfinished General Business**

None.

## **9. New General Business**

None.

## **10. Any Other Competent Business**

None.

## **11. Collaborative Solutions**

Not minuted.