



University of St Andrews
Students' Association
Students' Representative Council

MINUTES

Tuesday 20 October 2015 - Committee Room - 6pm

Present

Member's Name	Position
Eleanor Mullin	Arts/Divinity Faculty President
Charlotte Andrews	Association Alumni Officer
Zara Evans	Association Chair
Clare Armstrong	Association Community Relations Officer
Chris MacRae	Association Director of Events and Services
Joe Tantillo	Association Director of Representation
Kyle Blain	Association Director of Student Development and Activities
Alice Pickthall	Association Environment and Ethics Officer
Sigrid Jorgensen	Association LGBT Officer
Pat Mathewson	Association President
Sarah Thompson	President of the Athletic Union
Annie Newman	Rector's Assessor
Louise McCaul	Science/Medicine Faculty President
Alexandre Ciric	SRC Accommodation Officer
Omar Ali	SRC Equal Opportunities Officer
Nils Turner	SRC Employability Officer
Toby Emerson	SRC External Campaigns Officer
Jackie Ashkin	SRC Member for Racial Equality
Holly Johnston	SRC Member for First Years

Alice Lecointe	SRC Member for Gender Equality
Adam Stromme	SRC Member for International Students
Aysha Marty	SRC Member for Mature Students
Kate Mayer	SRC Member for Students with Disabilities
Tania Struetzel	SRC Postgraduate Convenor
Miriam Chappell	SRC Welfare Officer
Annabel Romanos	SSC Member without Portfolio

In Attendance

Iain Cupples	Education Advocate
Ilaria Gidoro	Education and Representation Coordinator (Minutes)
Anna Kennedy-O'Brien	Societies Committee
Chase Lawrence Hopkins	Societies Committee
Michael Thadani	Societies Committee

Absent

Nicola Kennedy	Principal Ambassador
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1. Adoption of the Agenda

Mr MacRae suggested to move item 9.1 after item 5. Mr Blain seconded.

The agenda was amended without dissent.

The agenda was adopted, as amended, without dissent.

2. Apologies for Absence

Member's Name	Position	Reason
Melissa Turner	Member for Widening Access and Participation	Family commitments

3. Adoption of the Minutes of the Previous Meeting

The minutes of the last meeting would be circulated by email.

4. Matters Arising from the Minutes of the Previous Meeting

N/A

5. Open Forum

There was no business in the open forum.

6. Reports of the Sabbatical Officers

6.1 Report of the President of the Athletic Union

Ms Thompson informed that the new Sports Arena would be finished by December. The Volunteering Recognition Scheme was being used well by members of the Sports Centre. She also reported that ten sports clubs were competing at national level.

6.2 Report of the Association President

Mr Mathewson informed that he had been involved with cleaning up after Raisin. He stated that Ms Armstrong was doing a great job gathering feedback from the community after Raisin. He said he would meet Northern Services on November 5. Lastly, Mr Mathewson was doing work on mass messaging.

6.3 Report of the Association Director of Events & Services

Mr MacRae stated that the first themed Bop would happen on Friday and that more themed events would be held in the future. He encouraged all to get involved with the Halloween full-building event. Hot Dub would happen that evening. He also informed that he was trying to create a PR team and some people already showed interest.

6.4 Report of the Association Director of Student Development & Activities

Mr Blain reported that the selection for University challenge was continuing (round 2). Money had been given from the Student Project Fund for nice events. CAPOD proposed a social media training session. He was starting to plan the Scott Laing dinner. He was also working on the volunteering portal. He stated that the deadline for RAG had passed, but they would still consider applications for hosting events from subcommittees. Lastly, tickets for the Masquerade Ball would be on sale from the following day.

6.5 Report of the Association Director of Representation

Mr Tantillo reported that all class reps training sessions were concluded. He reminded of the screening at the Byre of "Hunting Ground" organised by StAnd together, which would be followed by a panel. StAnd together was formalising their committee and Mr Tantillo encouraged all to send a CV if interested. He would attend an Elections Committee meeting after this SRC meeting. Finally, he asked all to send him feedback on Butts Wynd computer classroom, if they had used it.

Action: All relevant people to send Mr Tantillo feedback on Butts Wynd computer classrooms.

7. Questions for Committees

7.1. Questions for Association Alumni Committee

Ms Andrew stated that they were having an event that evening to discuss next year's Alumni Festival Weekend.

7.2. Questions for Association Community Relations Committee

Ms Armstrong encouraged all to send her any Raisin feedback they have received from the community. Moreover, they were going to launch a survey on recycling habits at the end of November.

7.3 Questions for Association Environment and Ethics Committee

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7.4 Questions for Association LGBT Committee

Ms Jorgensen informed that they were having a pub quiz the following day. The Open Door initiative had started in the Schools of Art History and Social Anthropology.

7.5. Questions for Rector's Committee

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7.6 Questions for SRC Accommodation Committee

Mr Ciric reported that the How to Rent guide had been submitted and would be printed out soon. The How to Rent talk would be on November 10. He was also doing drop-in sessions in halls with Naomi, the Accommodation Advocate.

7.7 Questions for SRC Education Committee

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7.8. Questions for SRC Employability Committee

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7.9. Questions for SRC Equal Opportunities Committee

Mr Ali stated that they were having a photo shoot tomorrow with cultural clothes.

7.10. Questions for SRC External Campaigns Committee

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7.11. Questions for SRC Wellbeing Committee

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7.12. Any Other Competent Questions

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8. Unfinished General Business

There was no unfinished general business.

9. New General Business

J.15-22-A Motion to Amend Chapter 14: SSC Design & PR Team Committee

Owner: SSC Design & PR Team

In effect from: Immediately after approval

Review date: N/A

THIS SRC AND SSC NOTE:

1. The Students' Association Constitution and Laws regulate the activities of the Students' Association.
2. The most up-to-date version of this chapter of the laws online (from 2013) contains a number of articles that are not in line with current and/or best practice.

THIS SRC AND SSC BELIEVE:

1. The proposed amendments will bring the Laws in line with current practice, and improve them where necessary.

THIS SRC AND SSC RESOLVE:

1. To strike the current Chapter 14 and replace with the updated version of Chapter 14.

Proposed:

Design Team Committee

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Aims

The SSC Design Team aims to provide the opportunity for students with an enthusiasm for design to learn graphic design skills, and to participate in design-related activity and workshops.

To offer design and promotional services, wherever needed, to the Association and its affiliated societies.

The SSC Design & PR Team aims to advertise or assist in advertising and promotional activity for the events, services and representational functions of the Association and its affiliated societies.

- Committee
1. Design Team Membership
The Design Team Committee shall have the following members:

1. SSC Design & PR Convener (Convener & Chair)
2. Vice-President
3. Secretary
4. Treasurer
5. Marketing Officer
6. Web Coordinator
7. Special Projects Coordinator
8. PR Offline Head
9. PR Online Head
10. Social Coordinator
11. Director of Student Development & Activities
 12. Director of Events & Services

2. PR Team Membership

The PR Team Committee will be a sub-committee to the Design Team Committee. The PR Team will focus on publicising the Association's events, and as directed by either the SSC Design Team or Director of Events and Services. Its actions and spending shall be monitored by the SSC Design Team Committee. Its membership shall be:

1. SSC Design & PR Convener (Convener & Chair)
- 2.2.2 Online Head
- 2.2.3 Offline Head
- 2.2.4 Director of Events & Services
- 2.2.5 SSC Design Team Special Projects Coordinator
- 2.2.6 SSC Entertainments Committee Events Officer (non-voting)
- 2.2.7 Other appointed committee members as deemed necessary to fulfil the workload, as appointed by the SSC Design Team Committee.

3. Meetings

1. The committee shall meet fortnightly throughout the year, and at other times as necessary.
2. The SSC Design Convener will take the chair.
3. In the absence of the SSC Design Convener, the Vice-President will chair.
3. Quorum
The quorum shall be three-fifths of the voting membership of the committee.
4. Notice
All members of the Committee must be given at least 24 hours notice of any committee meeting.

3. Annual General Meeting

3.1 Procedure

3.2 The AGM shall be held during Semester Two and shall:

1. Require 14 days notice.
2. Be publicised widely in such places and by such methods as the committee shall determine from time to time.
3. Shall elect all Design Team Committee positions

3.2.3 Shall not elect PR Team Committee positions

1. Be open to all matriculated students of the University of St Andrews, except those who have exercised their right to opt out of the Students' Association under the provisions of the Education Act 1994.
3. Business

The order of business shall be:

31. Report of the SSC Design Convener
 32. Report of the Vice-President
 33. Report of the Marketing Officer
 34. Report of the Online Head of PR Team
 35. Report of the Offline Head of PR Team
4. Elections
 1. AOCB.
 2. No person shall hold more than one position on the Committee at any one time.
 5. Elections
 1. Elections shall be conducted by a secret ballot using the STV system
- 1.4. Interviewed positions
 - 4.1 The SSC Design & PR Convener will be appointed by the SSC Convener Selection Committee as described in Chapter Three of the Laws.

~~4.2 The following committee members will be appointed by the SSC Design Team Selection Committee, which will be composed of the SSC Design Team Convener, the Vice-President, the Director of Event & Services and the outgoing office holder:~~

~~Online Head of PR Team~~

~~Offline Head of PR Team~~

5. Committee Vacancies

5.1 Committee posts that shall, from time to time, fall vacant for whatever reason shall be filled by an ~~EGM co-option from the SSC Design Team Selection Committee.~~

6. Committee Decisions

Should a consensus be unobtainable at a Committee meeting, a vote should be taken. Those members of the Design Team Committee shall be eligible to vote and in the event of a tie, the casting vote will be held by the Chair of the meeting.

Mr MacRae introduced the motion, explained that it would be better for the Design and PR teams to be split, and highlighted the changes proposed in this motion.

Mr Dixon proposed to add to the end of 3.3.3 the text "except for the SSC Design & PR Convener".

With no objections, the amendment passed.

With no further debate and no objections, the motion was adopted.

J.15-24-A Motion to Devolve Affiliation Discretion to the Societies Committee

This SSC and SRC note:

- The Laws of Association restrict the SSC Societies Committee's discretion over which organisations may be affiliated to the Association as Societies.

This SSC and SRC believe:

- The Societies Committee's remit includes the determination of the Association's Policy with respect to affiliated Societies, which it is unable to effectively undertake without discretion over what organisations may be affiliated.
- Some of the restrictions introduced on the basis of OSCR regulations are more restrictive than the regulations actually require.
- A Societies Committee elected with a mandate of changing affiliation regulations should have the ability to affect such a mandate.

This SSC and SRC resolve:

- To strike from chapter 9 of the Laws of the Association §2.2, §2.3, and §2.4
- To insert into chapter 9 a new §2.5.4 with the text "Any other conditions that the SSC Societies Committee may adopt".

Proposed on the Recommendation of the SSC Societies Committee

Anna Kennedy-O'Brien introduced the motion. Chase Lawrence Hopkins explained why the current way for societies to affiliate was problematic. It could take a semester for a society to affiliate, if there was an existing society with similar aims. Ms Kennedy-O'Brien showed some examples of societies who had difficulty affiliating.

Ms Newman approved this motion. Mr Blain and Mr Mathewson were also in favour of this motion, as it would make it easier for students to get involved.

With no objection, the motion was adopted.

J.15-23- A Motion to Promote The Postgraduate Officer on the SSC Charities Campaign to an Executive Committee Position and Rename the position to Postgraduate Coordinator

THIS SRC AND SSC NOTE:

1. With regards to the position of Postgraduate Officer, the SSC Charities Committee resolved that it would be more useful to have a postgraduate member on the Executive Committee.

2. This would allow the postgraduate member to have voting rights and would be able to create a postgraduate sub-committee with a structure resembling that of other Charities Campaign Subcommittees.

3. With regards to the position of Postgraduate Coordinator, the SSC Charities Committee resolved that their role would provide a link between postgraduates and undergraduates, and assist the events coordinator in organising events for postgraduates.

THIS SRC AND SSC BELIEVE:

1. There is a need for postgraduates to become more involved in predominantly undergraduate activities.

2. This direct link would open up the charities committee to a wider audience and help make campaign activities more inclusive.

THIS SRC AND SSC RESOLVE:

To report the following amendments to the Laws of the Association to SAB with the recommendation that the same do pass:

1. Add 2.1.1.14. Postgraduate Coordinator

PROPOSED: SSC Charities Committee (Charities Campaign)

Mr Blain introduced the motion and explained that this change was important in order to ensure that there was always a Postgraduate voice.

With no debate and no objection, the motion was adopted.

10. Open discussion

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11. Any Other Competent Business

There was no other competent business.

The meeting adjourned.