



**University of St Andrews  
Students' Association  
Students' Representative Council  
Student Services Council**

**MINUTES**

Tuesday 16<sup>th</sup> October 2018 – Large Rehearsal Room – 6:15pm

**Present**

<b>Member's Name</b>	<b>Position</b>
Gianluca Giammei	Arts & Divinity Faculty President
Olivia Sutton	Association Alumni Officer
Sneha Nair	Association Chair
Morgan Morris	Association Community Relations Officer
Alice Foulis	Association Director of Education
Adam Powrie	Association Director of Events and Services
Jamie Minns	Association Director of Student Development and Activities
Lauren Davis	Association Environment Officer
Fiona Murray	Athletic Union President
Emma Thompson	Principal Ambassador
Alisa Danilenko	Science/Medical Science Faculty President
Lucy Allat	SRC Accommodation Officer
Avery Kitchens	SRC Member for First Years
Isabella Smith	SRC Member for Gender Equality
Emily Muller	SRC Member for Students with Disabilities
Robyn Wells	SRC Member Without Portfolio
Ashley Clayton	SRC Postgraduate Academic Convener
Courtney Aitken	SRC Postgraduate Development Officer
Chloe Ashley	SSC Arts Festival Convener
Laura Mueller	SSC Broadcasting Officer
Niamh McGurk	SSC Charities Officer
Matthew Singer	SSC Debates Officer
Paul Lancaster	SSC Entertainments Convener
Shaina Sullivan	SSC Member Without Portfolio
Rowan Wishart	SSC Performing Arts Officer
Cameron Rice	SSC Postgraduate Officer
Kevin Phelan	SSC Societies Officer
Adam Lord	SSC Volunteering Officer

**In Attendance**

Iain Cupples	Student Advocate (Education)/HR Manager
Annie Smith	The Saint

## 1. Adoption of the Agenda

## 2. Apologies for Absence

Nick Farrer	Association Director of Wellbeing	<b>Apologies</b>
Paloma Paige	Association President	<b>Apologies</b>
Ciara McCumiskey	SRC Member for Widening Access & Participation	<b>Apologies</b>
Mika Schmeling	SSC Design Team Convener	<b>Apologies</b>
Zelda Kotyk	Association LGBT+ Officer	<b>Absent</b>
Sarah Ramage	Association Lifelong and Flexible Learners Officer	<b>Absent</b>
Camilla Duke	Rector's Assessor	<b>Absent</b>
Tomasin Animashaun	SRC Member for Racial Equality	<b>Absent</b>
Caspar Sanderson	SSC Music Officer	<b>Absent</b>

## 3. Adoption of Minutes of Previous Meetings

3.1. Joint Councils 18<sup>th</sup> September 2018 – approved

## 4. Matters Arising from Minutes of Previous Meetings

4.1. Joint Councils 18<sup>th</sup> September 2018 – none.

## 5. Open Forum

No business.

## 6. Reports of the Sabbatical Officers

6.1. Report of the Athletic Union President

Fiona reported that last week had been a successful one, with wins for men's football and women's rugby among others. Netball had a notable success, scoring over 100 points, a first for a St Andrews' team. An AU 'town hall' would take place, open to all students. Wednesday Night Lights would be on 28<sup>th</sup> November. Fiona had received emails from subcommittees and societies about working with specific teams on ideas – she was always open to this.

6.2. Report of the Association President

Not present.

6.3. Report of the Association Director of Events & Services

The ABBA Bop on Friday was sold out. Ticket collection would be Friday 1pm to 4pm. Bop figures had in general been very good, with 925 tickets sold last week as well as the 1100 this week. This weekend was Raisin Weekend, and the building would be closed on Sunday. There would be a water stand outside and other support activities would be co-ordinated from here. Volunteers for water stand would be welcome. Volunteers would also be appreciated to help with the all-building Hallowe'en event. Finally, Adam urged members booking events in the building to attend the users' meetings on Wednesdays, even if they had no special needs, as contact from event organisers was essential to proper running of events.

6.4. Report of the Association Director of Student Development & Activities

Jamie thanked members who had attended CAPOD training the previous Sunday. He hoped they would find the Professional Skills Curriculum passports useful – if members didn't get one they should see

CAPOD. If members wanted a workshop from CAPOD for their subcommittees they should contact Jamie. Slides were available for anyone who could not attend on Sunday.

After Independent Learning Week, Jamie would be moving forward with the University Challenge selection publicity would be forthcoming. Jamie was also working with Alice on the employability fund.

#### 6.5. Report of the Association Director of Education

There would be a joint internship panel for students in International Relations, Social Anthropology and Philosophy tomorrow in the Union building. CAPOD would hold workshops for prospective PGT/PhD students – links had been posted. The University had released its revised Academic Alerts policy: the effect was that more students might now receive Alerts. The Policy was focused more on compulsory elements of modules, in particular adhering to Tier 4 regulations. Alice would post the new policy and guidance.

#### 6.6. Report of the Association Director of Wellbeing

Not present.

### 7. Questions for Association Committees

- 7.1. Questions for Association Alumni Committee
- 7.2. Questions for Association Community Relations Committee

Morgan asked who the gazebos in the SRC/SSC office belonged to, as he wanted to borrow them.

- 7.3. Questions for Association LGBT+ Committee
- 7.4. Questions for Association Lifelong and Flexible Learners Committee

### 8. Questions for SRC Committees and Officers

- 8.1. Questions for SRC Accommodation Officer

Lucy noted that she and Paloma would attend the regular property factors meeting with the University and letting agents. There was also a request from letting agents for the Association to do a guide for students on moving out – we used to do a 'How To Leave' guide to accompany 'How To Rent' and this could be resurrected.

- 8.2. Questions for SRC Member for First Years
- 8.3. Questions for SRC Member for Gender Equality
- 8.4. Questions for SRC Member for Racial Equality
- 8.5. Questions for SRC Member for Students with Disabilities
- 8.6. Questions for SRC Member for Widening Access and Participation
- 8.7. Questions for SRC Arts/Divinity Faculty President
- 8.8. Questions for SRC Science/Medicine Faculty President
- 8.9. Questions for SRC Postgraduate Academic Convener
- 8.10. Questions for SRC Postgraduate Development Convener
- 8.11. Questions for Principal Ambassador
- 8.12. Questions for Rector's Assessor
- 8.13. Questions for SRC Member Without Portfolio

### 9. Questions for SSC Subcommittees

- 9.1. Questions for SSC Broadcasting Committee
- 9.2. Questions for SSC Charities Committee

The last Race2 slots would open on Thursday, but those interested need to sign up on Facebook for a slot tomorrow.

- 9.3. Questions for SSC Debates Committee
- 9.4. Questions for SSC Performing Arts Committee
- 9.5. Questions for SSC Postgraduate Committee
- 9.6. Questions for SSC Societies Committee

Board would meet on Thursday: as SSC Senior Officer, Kevin asked that SSC members let him know of any issues they'd like him to raise at the meeting.

- 9.7. Questions for SSC Music Committee
- 9.8. Questions for SSC Volunteering Committee
- 9.9. Questions for SSC Design Committee
- 9.10. Questions for SSC ENTS Committee
- 9.11. Questions for SSC On The Rocks Committee

Event applications were now open and there was a semester 1 event coming up soon.

- 9.12. Questions for SSC Member without Portfolio

**10. New General Joint Business**

**11. New General SRC Business**

**12. New General SSC Business**

**13. Any Other Competent Business**

**14. Collaborative Solutions**

Not minuted.