



**University of St Andrews  
Students' Association  
Students' Representative Council  
Student Services Council**

**AGENDA**

Tuesday, 1 April 2014 - Venue 2 - 7.00pm

**1. Adoption of the Agenda**

**2. Apologies for Absence**

**3. New General Joint Business**

3.1. J. 14-1 – A Motion to Formalise the Management of the Barron Theatre

3.2. J. 14-2 – A Motion to Re-Name the Risk Assessment Processor of the SSC Societies Committee

**4. New General SRC Business**

**5. New General SSC Business**

5.1. S. 14-1 – A Motion To Support the Barron Theatre

**6. Any Other Competent Business**

## **J. 14-1**

### **A MOTION TO FORMALISE THE MANAGEMENT OF THE BARRON THEATRE**

#### **THIS SRC AND SSC NOTE:**

1. The Barron Theatre is a venue leased by the Students' Association from the University.
2. The Barron Theatre was formerly run by a full-time, paid member of staff (2008-2011) and is managed entirely by student volunteers, who are the Barron Management Team.
3. The majority of these students sit on the SSC Performing Arts Committee, including the Barron Manager; but recently non-theatre specific roles have been added such as Box Office Manager.
4. The Barron Theatre is primarily for theatrical use, but is available for all affiliated groups to use.
5. The current agreement of how the Barron is run is in a working document agreed by the Students' Association and Estates – but is not reflected in any formal Association structure.

#### **THIS SRC AND SSC BELIEVE:**

1. That the Barron Theatre has been run well for by student volunteers for the past three years.
2. That the working document put together has broadly served well, and should be formalised by the Students' Association.
3. The Barron Manager role oversees an Association venue, and these are different aims to the SSC Performing Arts Subcommittee which controls a fund, and should therefore be managed by a different body.

#### **THIS SRC AND SSC RESOLVE:**

1. To recommend the following amendments to the Laws to SAB with the recommendation that the same do pass:
  1. Add in Chapter 3 of the Laws a new §7 to read as follows:

#### **7. The Barron Theatre**

**7.1. The Barron Theatre is an Association premises and therefore is within the jurisdiction of the SSC. Association policy includes the Barron Theatre.**

**7.2. The Barron Theatre is managed by the Barron Management Team, which is a Venue Management Team. Their operations are laid out in their management document held in the General Office.**

**7.3. The Barron Manager (Convenor & Chair) will be a student, as chosen by the SSC Convenor Selection Committee as per Chapter 3, 5.16.**

**7.3.1. The SSC may remove the Barron Manager with vote of two-thirds of members present and voting.**

**7.3.2. The Barron Manager will automatically sit on the SSC Performing Arts Committee as a full and voting member.**

**7.4. The Barron Management Committee will be composed of:**

**Barron Manager (Convenor & Chair)**

**Director of Events & Services**

**Director of Student Development & Activities**

**SSC Performing Arts Technical Operations Officer (Deputy)**

**SSC Performing Arts Props & Set Officer**

**SSC Performing Arts Costumes Officer**

**Box Office Manager**

**Publicity Officer**

**Barron Technician**

**Building Supervisor (non-voting)**

**Management Accountant (non-voting)**

**Other (non-voting) positions created as deemed appropriate by the committee.**

**7.4.1. The SSC Performing Arts positions are appointed as laid out in Chapter 17 of the Laws.**

**7.4.2. The remaining positions, which do not sit on the SSC Performing Arts Committee, are appointed by: the outgoing Barron Manager, the incoming Barron Manager, Director of Events & Services, the outgoing position holder.**

**7.5. The Director of Events & Services shall line-manage the Barron Management Team, and shall report on the Barron Theatre to the SSC.**

2. To strike "*Barron Manager*" in §6.1 in Chapter Seventeen;

3. To add a new §6.1.1 in Chapter Seventeen, to read "*6.1.1. The Barron Manager will be appointed by Convenor Selection Committee, as laid out in §5.14 of Chapter Three of the Laws*"

2. To create a Barron Venue Management Team, which will be accountable and overseen by the SSC, via the Director of Events & Services
3. To instruct the Convenor Selection Committee to convene and appoint the new Barron Manager before the end of the semester.

**PROPOSED:**

Daniel Palmer

Director of Events & Services

**SECONDED:**

Ben Anderson

SSC Performing Arts Officer

## **J. 14-2**

### **A MOTION TO RE-NAME THE RISK ASSESSMENT PROCESSOR OF THE SSC SOCIETIES COMMITTEE**

#### **THIS SSC AND SRC NOTE:**

1. The SSC Societies Committee has expanded the remit of the Risk Assessment Processor.
2. The SSC Societies Committee has recommended re-naming the role of Risk Assessment Processor to 'Events Officer'.
3. The re-naming of this position has been approved by the Building Supervisor, Bruce Turner.
4. The SSC Societies Committee has recommended altering provisions of the Laws to reflect this change.

#### **THIS SSC AND SRC BELIEVES:**

1. These changes better reflect the future practises of the SSC Societies Committee and will allow the Committee to be more effective.

#### **THIS SSC AND SRC RESOLVE:**

To report amendments to the following changes to the Laws to SAB with the recommendation that the same do pass:

1. To strike 'Risk Assessment Processor' in §1.1.9 in Chapter 23 and insert 'Events Officer'.

#### **PROPOSED:**

Courtney Lewis  
SSC Societies Officer

#### **SECONDED:**

Kelsey Gold  
Director of Student Development and Activities

## **S. 14-1**

### **A MOTION TO SUPPORT THE BARRON THEATRE**

#### **THIS SSC NOTES:**

1. The Barron Theatre is a venue leased by the Students' Association from the University.
2. The Barron Theatre was formerly run by a full-time, paid member of staff (2008-2011) and is now entirely by student volunteers.
3. The majority of these students sit on the SSC Performing Arts Committee, including the Barron Manager.
4. The Barron Theatre is primarily for theatrical use, but is available for all affiliated groups to use.
5. The Barron Theatre is not an operational priority of the Students' Association
6. That assistance from Association staff has been incredibly valuable and appreciated, especially in how they took up slack following the redundancy of the Theatre Administrator but can be inconsistent as it does not form a part of job descriptions or core Association priorities.
7. Neither the Barron Theatre, nor Mermaids, receive a direct grant from the Students' Association.

#### **THIS SSC BELIEVES:**

1. The Barron Theatre is a vital space for our performing arts groups, and other societies, to use.
2. That the management of the Barron from an all-student team has gone smoothly and exceeded expectations.
3. Too much time pressure is put upon student volunteers, and more support should be made available to staff through a revision of staff remits.
4. Too much financial pressure is placed upon Mermaids productions to support the Barron, through expenditure or venue hire, and that more money should be made available.
5. That assistance from Association staff has been incredibly valuable and appreciated, but that this has often been almost voluntary in nature
6. That the amount of additional support required is not excessive and would be an allocation of resources appropriate to the scale of our performing arts and venue needs.

**THIS SSC RESOLVES:**

1. To commend the Barron Management Team, and SSC Performing Arts Committee, for their hard work in running the Barron Theatre.
2. To encourage the Students' Association to allocate staff resources to supporting the Barron Theatre and to work even more closely with them in the future in a more formalised way.
3. To encourage the Students' Association to explore a financial grant for the running of the Barron Theatre.

**PROPOSED:**

Daniel Palmer

Director of Events & Services

**SECONDED:**

Ben Anderson

SSC Performing Arts Officer