

## **J20-16 A motion to add an additional member to the charities campaign executive committee**

Owner: Amy Feakes, SSC Charities Officer

In effect from: Immediately

Review date: April 2021

It is noted that:

1. Any group or individual fundraising who want assistance from the campaign is currently is the responsibility of the convenor
2. The addition of the role of 'Fundraising Coordinator' would involve the management of our fundraising page and the support individual, groups and societies fundraising and campaign efforts
3. Setting up and upkeeping the fundraising page is currently the responsibility of the convenor and treasurer

It is believed that:

1. The responsibilities would be better distributed, reducing the workload of the treasurer and convenor
2. By having one member solely in charge of the fundraising platform we will be able to increase our online fundraising capabilities. Running more online fundraising events for students and offering the platform to other charitable societies and groups in St Andrews
3. The position should be interviewed to ensure the candidate has relevant experience and has the capable skills to run a fundraising platform
4. The reorganisation of responsibilities would benefit the productivity of the affected members in the committee, as the treasurer and convenor would have to spend less time working on the fundraising page, and there will be less back and forth conferring.
5. The campaign would have the ability to be more outwardly supporting to students and their fundraising efforts

It is resolved to:

1. To update chapter 13 of the Laws to add an additional member to the executive committee, who will be interviewed and co-opted by the SSC charities officer and a sabbatical officer.
2. To remove the current University Charities Campaign Constitution (Appendix A) and replace it with Appendix B.

Proposer

Amy Feakes – SSC Charities Officer

Seconder

Joe Horsnell - Arts & Divinity Faculty President

Gavin Sandford – DoSDA

Avery Kitchens – SSC Societies Officer

Supported by the Charities Campaign Executive committee

## **Appendix A: Excerpt from the current laws**

### 2. Committees

#### 2.1. Charities Executive

##### 1. Membership

- 2.1.1.1. SSC Charities Officer (Convenor and Chair)
- 2.1.1.2. Vice-Convenor (interviewed)
- 2.1.1.3. Secretary
- 2.1.1.4. Treasurer (interviewed)
- 2.1.1.5. RAG Week Coordinator (interviewed)
- 2.1.1.6. Race2 Coordinator (interviewed)
- 2.1.1.7. Events Coordinator (interviewed)
- 2.1.1.8. Marketing Coordinator
- 2.1.1.9. Societies Liaison (interviewed)
  - 2.1.1.9.1. The Societies Liaison position must be occupied by the same person who occupies the Charities Liaison position in the SSC Societies Committee.
- 2.1.1.10. Halls Coordinator
- 2.1.1.11. Cloakroom Coordinator
- 2.1.1.12. Sponsorship and Development Coordinator
- 2.1.1.13. CATWALK Director (Interviewed)
- 2.1.1.14. Director of Student Development and Activities/Director of Events and Services
- 2.1.1.15. Postgraduate Coordinator

- 2. The Vice-Convenor, Treasurer, RAG Week Coordinator, Race2 Coordinator, Events Coordinator, and CATWALK Director shall be co-opted by a vote of a panel consisting of the current SSC Charities Officer, the incoming SSC Charities Officer, the previous office bearer of the position and at least one sabbatical officer. A sabbatical or sabbatical-elect officer must be present for the co-option to be binding. All interviewed positions must be chosen before the AGM.

## Appendix B: Proposed Updated laws

### 2. Committees

#### 2.2. Charities Executive

##### 1. Membership

2.2.1.1. SSC Charities Officer (Convenor and Chair)

2.2.1.2. Vice-Convenor (interviewed)

2.2.1.3. Secretary

2.2.1.4. Treasurer (interviewed)

2.2.1.5. RAG Week Coordinator (interviewed)

2.2.1.6. Race2 Coordinator (interviewed)

2.2.1.7. Events Coordinator (interviewed)

2.2.1.8. Marketing Coordinator

2.2.1.9. Societies Liaison (interviewed)

2.2.1.9.1. The Societies Liaison position must be occupied by the same person who occupies the Charities Liaison position in the SSC Societies Committee.

**2.2.1.10. Fundraising Coordinator (Interviewed)**

2.2.1.11. Halls Coordinator

2.2.1.12. Cloakroom Coordinator

2.2.1.13. Sponsorship and Development Coordinator

2.2.1.14. CATWALK Director (Interviewed)

2.2.1.15. Director of Student Development and Activities/Director of Events and Services

2.2.1.16. Postgraduate Coordinator

2. The Vice-Convenor, Treasurer, **Fundraising Coordinator**, RAG Week Coordinator, Race2 Coordinator, Events Coordinator, and CATWALK Director shall be co-opted by a vote of a panel consisting of the current SSC Charities Officer, the incoming SSC Charities Officer, the previous office bearer of the position and at least one sabbatical officer. A sabbatical or sabbatical-elect officer must be present for the co-option to be binding. All interviewed positions must be chosen before the AGM.