

## **J 19-2 – Motion on Removing Subcommittee Committee members**

Owner: Jamie Rodney

To be enacted: Upon acceptance at University Board

To be reviewed: 15/10/20

### Councils notes

1. Complaints by Councillors about inactive subcommittee committee members have been a long-lasting issue for the students association.
2. Some Subcommittee committees already have mechanisms for removing inactive members, while others do not.
3. Among Subcommittees that do have mechanisms for removing members, there is a wide degree of variance on how these mechanisms work.

### Believes

1. That being a committee member of a Subcommittee committee of the Student's Association is a privilege, and comes with responsibilities to perform one's duties adequately.
2. That there need to be clear consequences for those who fail to uphold these responsibilities.
3. Mechanisms for removing subcommittee committee members need to be consistent across all Subcommittees.
4. Any mechanism for removing subcommittee committee members should give them an opportunity to improve before moving to remove them.
5. All members removed from committees should have the right to appeal if they are dissatisfied with the decision to remove them.

### Councils Resolves

To report the following amendments to the Laws of the Association to SAB with the recommendation that the same do pass:

1. To add to Chapter Six of the Laws a section on "Removing subcommittee committee members" and update accordingly.
2. To grant Councillors the ability to remove members of subcommittee committees if they fail to perform their duties as codified in the constitution, or frequently miss meetings without adequate reason.
3. That Councillors can only remove subcommittee committee members after a warning has been given, and after consultation with the relevant sabbatical officer.

4. To allow subcommittee committee members to issue a vote of censure in another member if there is a three quarters majority of all committee members including the convener. Votes of censure can advise the removal of a member, with the final decision being made by the sabbatical officer and convener.
5. That any subcommittee committee member removed by shall have the right to appeal to the Student's Association Executive, who will make the final decision regarding their membership of that committee.
6. In cases where a subcommittee head is also a sabbatical officer, then the decision to remove underperforming members shall take place in consultation with two other sabbatical officers.
7. Where subcommittees have existing procedures for the removal of underperforming members they may, at the discretion of the relevant sabbatical officer and subcommittee head, use these rather than the procedure referenced above. The removed member retains their right to appeal to the Executive, who shall make the final decision in all cases.
8. The above procedures only apply to subcommittee committee members who are not elected by cross-campus ballot, as listed in Chapter 7 of the Laws.

Proposed:

Jamie Rodney, President of the Student's Association

Seconded:

Mika Schmeling, Association Director of Events and Services

Shaina Sullivan, Director of Student Development and Activities

Parker Hansen, Association LGBT+ Officer

Markus Lee, SSC Societies Officer

Toni Valencia, SSC Debates Officer

Camilla Duke, Rector's Assessor

## Appendix A

### Chapter Six: Regulations Governing Officers and Committees

1.Officers 1.1.All Association, SRC and SSC Officers and Conveners shall present full written

reports on their term of office at the Annual General Meeting and shall give regular interim reports to the appropriate bodies.

1.1.1.Any officer who fails to submit a report to the Annual General Meeting without a reason acceptable to the committee members shall immediately cease to be a member.

1.2.All Officers shall be responsible for coordinating meetings of their subcommittees, including deciding a meeting schedule, and preparing and distributing agendas and motions.

1.3.All Officers shall attend meetings with their sabbatical teams and keep their sabbatical line managers informed of all activities.

1.4.All Officers shall ensure that minutes are taken at their subcommittee meetings, and these minutes are given to the General Office in time to be included in the minutes of the next SRC/SSC meeting.

1.4.1.A copy of the minutes must also be given to the relevant chair within three working days of the meeting taking place.

1.4.2.Minutes must also be filed in the General Office and placed online. 1.5.A copy of the agenda must be given to the Association Chair as soon as it is available. 1.6.All Officers shall ensure that the committee they convene is fulfilling its remit.

2.Committees 2.1.All committees shall keep and store adequate minutes and shall normally require seven days written notice of meetings.

2.2.The quorum shall be three-fifths of the directly elected membership.

2.3.Committees shall meet on a cycle coordinated by the SAEC.

2.4.Committees shall be called by:

2.4.1.Their Officer (who shall also be their convener)

2.4.2.By the convenor at the request of one-third of the members of the committee.

2.5.All committees shall follow the Association Standing Orders and Policies.

## Appendix B

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2.5.All committees shall follow the Association Standing Orders and Policies.

**2.6 Officers and convenors shall have the right, following a warning and consultation with their Sabbatical line manager, to remove subcommittee committee members who fail to fulfil their constitutional duties.**

**2.6.1 Subcommittee committee members shall have the right to request the removal of underperforming members of that subcommittee committee by sabbatical officers and convenors through a vote of censure by three quarters or more of Subcommittee members.**

2.6.2 Any subcommittee committee member removed from a subcommittee will have the right to appeal to the students association executive committee, who will make the final decision over their committee membership. Appeals can only be made on the basis of:

- .Information not known at the time of the original decision.
- .Procedural irregularity that could make a material difference to the original decision (including inaccurate information, etc.)
- .Bias or prejudice.

2.7 Where subcommittees have previously existing mechanisms for removing subcommittee members, they may rely either on those procedures or on the mechanism detailed above: the decision on which procedures should apply will be at the discretion of their sabbatical line manager.