

10.3. J. 14 - A Motion to Reform the SSC Design Team Committee

THE STUDENT SERVICES COUNCIL NOTES

1. The SSC Design Team has created a PR Team under the direction of the Director of Events & Services.
2. That this team have been operated on a trial basis and has proved successful.
3. That the current SSC Design Team constitution is no longer fit for purposes.

THIS STUDENT SERVICES COUNCIL RESOLVES:

1. To recommend to SAB the adoption of the constitution attached hereto.

Chapter Fourteen: SSC Design & PR Team

1. Aims

The SSC Design & PR Team aims to advertise or assist in advertising and promotional activity for the events, services and representational functions of the Association and its affiliated societies.

2. Committee

2.1. Design Team Membership

The Design Team Committee shall have the following members:

2.1.1. SSC Design & PR Convener (Convener & Chair)

2.1.2. Vice-President

2.1.3. Secretary

2.1.4. Web Coordinator

2.1.5. Special Projects Coordinator

2.1.6. Director of Student Development & Activities

2.1.7. Director of Events & Services

2.2. PR Team Membership

The PR Team Committee will be a sub-committee to the Design Team Committee. The PR Team will focus on publicising the Association's events, and as directed by either the SSC Design Team or Director of Events and Services. Its actions and spending shall be monitored by the SSC Design Team Committee. Its membership shall be:

2.2.1. SSC Design & PR Convener (Convener & Chair)

2.2.2. Online Head

2.2.3. Offline Head

2.2.4. Director of Events & Services

2.2.5. SSC Design Team Special Projects Coordinator

2.2.6. SSC Entertainments Committee Events Officer (non-voting)

2.2.7 Other appointed committee members as deemed necessary to fulfil the workload, as appointed by the SSC Design Team Committee.

2.3. Meetings

2.2.1 The committee shall meet fortnightly throughout the year, and at other times as necessary.

2.2.2 The SSC Design & PR Convener will take the chair.

2.2.3 In the absence of the SSC Design & PR Convener, the Vice-President will chair.

2.4. Quorum

The quorum shall be three-fifths of the voting membership of the committee.

2.5. Notice

All members of the Committee must be given at least 24 hours notice of any committee meeting.

3. Annual General Meeting

3.1. Procedure

The AGM shall be held during Semester Two and shall:

3.1.1. Require 14 days notice.

3.1.2. Be publicised widely in such places and by such methods as the committee shall determine from time to time.

3.1.3. Shall elect all Design Team Committee positions

3.1.4. Shall not elect PR Team Committee positions

3.1.5. Be open to all matriculated students of the University of St Andrews, except those who have exercised their right to opt out of the Students' Association under the provisions of the Education Act 1994.

3.2. Business

The order of business shall be:

3.2.1. Report of the SSC Design & PR Convener.

3.2.2. Report of the Vice-President

3.2.3. Report of the Online Head of PR Team

3.2.4. Report of the Offline Head of PR Team

3.2.5. Elections

3.2.6. AOCB.

3.3. Elections

3.3.1. Elections shall be conducted by a secret ballot using the STV system

3.3.2. No person shall hold more than one position on the Committee at any one time.

4. Interviewed positions

4.1. The SSC Design & PR Convenor will be appointed by the SSC Convenor Selection Committee as described in Chapter Three of the Laws.

4.2. The following committee members will be appointed by the SSC Design Team Selection Committee, which will be composed of the SSC Design & PR Convenor, the Vice-President, the Director of Event & Services and the outgoing office holder:

4.2.1. Online Head of PR Team

4.2.2. Offline Head of PR Team

5. Committee Vacancies

Committee posts that shall, from time to time, fall vacant for whatever reason shall be filled by cooption from the SSC Design Team Selection Committee.

6. Committee Decisions

Should a consensus be unobtainable at a Committee meeting, a vote should be taken. Those members of the Design Team Committee shall be eligible to vote and in the event of a tie, the casting vote will be held by the Chair of the meeting.

Ms Ekanayaka proposed the motion, Mr Palmer seconded.