

## **E21-04 Motion to update the Environment Subcommittee structure and constitution**

Owner: Bhavya Palugudi, Environment Officer

In effect from: Immediately

Review date: April 2022

### **It is noted that:**

1. The current subcommittee structure consists of 13 members excluding the Environment Officer and the President
2. Every member works to resolve sustainability related issues in the university, with each member working on different types of issues
3. In the year 2020/21, the Environmental Justice aspect has been in the remit of the Member Without Portfolio with other members helping the cause. However, there is no specific role for Environmental Justice
4. Tackling Environmental Justice (EJ) is a priority for this year's subcommittee.
5. There exists an overlap in the responsibilities of certain positions on the current subcommittee structure.

### **It is believed that:**

1. Adding a position within the subcommittee for purely addressing environmental injustice will re-direct the subcommittee's focus towards EJ
2. The proposed Member for Environmental Justice will also guide other members on working towards achieving EJ
3. There is an overlap between the roles of Assistant to Officer and the Secretary. Therefore, the role of Assistant to Officer can be removed without adding additional pressure on the Environment Officer or the Secretary.
4. The Community and Staff Liaison and the Student and Society Liaison also have shared responsibilities that allow for the two positions to be merged into one role – Community, Staff and Society liaison
5. The Design and Marketing Officer and the Social Media and Marketing Officer have similar and shared responsibilities that allow for the two positions to be merged into one role – Publicity officer
6. The Sustainable Lifestyle representative works on decreasing the disconnect between the environment and students. Their responsibilities indirectly play a role in student wellbeing, therefore changing their role to Wellbeing and Lifestyle Representative allows for explicitly stating under their duties that they contribute towards increasing student wellbeing.

### **It is resolved to:**

1. Remove the role of Assistant to Officer
2. Replace the positions of Community and Staff Liaison and Student and Society Liaison with Community, Staff and Society liaison officer
3. Replace the positions of Design and Marketing Officer and Social Media and Marketing Officer with a Publicity Officer
4. Add a Member for Environmental Justice
5. To update Chapter 7 of the Association Subcommittee Constitutions to remove the current Environment Subcommittee Constitution (Appendix A) and replace it with the proposed Environment Subcommittee Constitution (Appendix B)

### **Proposer**

Bhavya Palugudi - Environment Officer

**Secunder**

Sandra Mitchell - Lifelong and Flexible Learners Officer

Maja Lewis - Volunteering Officer (SVS)

Jane Yarnell - Disabilities Officer

## **Appendices**

### **Appendix A**

#### **Chapter Seven: Environment Subcommittee**

##### **1. Aims**

- 1.1. Formulate and ensure the execution of Association policy on the environment.
- 1.2. Inform the SRC of University environment policy.

##### **2. Membership**

- 2.1. SRC Environment Officer (Convenor and Chair)
  - 2.1.1. Fulfil the responsibilities as defined in the Laws of the Association.
- 2.2. Secretary
- 2.3. Association President (line manager)

## Appendix B

### Chapter Seven: Environment Subcommittee

#### 1. Aims

- 1.1. Formulate and ensure the execution of Association policy on the environment.
- 1.2. Inform the SRC of University environment policy.
- 1.3 Work on environmental and sustainability issues, with a special focus on issues related to environmental justice
- 1.4 Liaise with other subcommittees on activities to improve awareness on intersectional environmentalism
- 1.5 Improve students' engagement with the environment through non-traditional means
- 1.6 Link between University administration to coordinate action on sustainability issues and serve as a link between the University and the student population
- 1.7 Regularly publish the Unearth Magazine

#### 2. Committee

- 2.1 SRC Environment Officer (Convenor and Chair)
  - 2.1.1 Fulfil the responsibilities as defined in the Laws of the Association.
- 2.2. Secretary
  - 2.2.1 Minutes taking – publishing these online within 3 days after meetings
  - 2.2.2 Managing subcommittee budgets, monitoring mail account, booking spaces etc.
  - 2.2.3 Send out weekly emails to mailing list
- 2.3. Environmental Justice Representative
  - 2.3.1 Will work to ensure that many environment subcommittee events are focused on environmental justice and will with the rest of the team to raise awareness on this front
  - 2.3.2 Collaborate with the Third Generation Project and the Rector's Committee and other relevant societies (DSN, Saints LGBT+, BAME subcommittee etc.) to hold events on environmental justice
- 2.4 Wellbeing and Lifestyle Representative
  - 2.4.1 Come up with initiatives and events, in collaboration with other societies to promote nature connection and exploration, through various creative means.
  - 2.4.2 Create events to explore making environmentalism more accessible to various groups of students
  - 2.4.3 Highlights work from and collaborate with activists who are excluded from mainstream environmentalism to show sustainable lifestyles for people who face barriers accessing it.
  - 2.4.4 Work with Environment Officer to make sure that the Subcommittee and its events are inclusive and accessible
  - 2.4.5 Setting up and promoting various citizen science projects

## 2.5 UnEarth Editor-in-Chief

2.5.1 Being the creative mind behind putting the Environment Subcommittee magazine together

2.5.2 Recruit and line manage a team of editors, writers and artists for the magazine

2.5.3 Come up with monthly editions of UnEarth Magazine and plan the vision for each

## 2.6 Community, staff and societies liaison officer

2.6.1 Liaise with local environmental groups within the town

2.6.2 Create forums for collaborations with Schools, Staff and local initiatives

2.6.3 Liaise with different schools and promote sustainability in the curriculum

2.6.4 Liaise with St Andrews Societies, especially sports societies to set up environmental events and promote sustainability for each society

2.6.5 Set up a list of contacts for all societies wanting to engage and collaborate for sustainability initiatives in St Andrews

2.6.6 Setting up and promoting various citizen science projects

## 2.7 Volunteer and Campaign Coordinator

2.7.1 Coordinating volunteers that want to help and get involved in the Environment Subcommittee

2.7.2 Working with the Student Volunteer Services (SVS) Officer on volunteer opportunities related to sustainability

2.7.3 Promoting and supporting local St Andrews environmental campaigns

2.7.4 Setting up and promoting various citizen science projects

## 2.8 Events Coordinator

2.8.1 In charge of running Green Week

2.8.2 Creating a vision for events and themes to focus on in the year

2.8.3 Coordinating and creating collaborations with other environmental societies for events

## 2.9 Accommodation Representative

2.9.1 Working with the SRC Accommodation Officer

2.9.2 Liaising with the Environment Team's Sustainability Intern to train and chair

2.9.3 Recruit, train and chair frequent meetings with the Environment Hall Representatives

2.9.4 Making all students in University accommodation are aware of how to be environmentally-friendly – helping the representatives implement initiatives

## 2.10 Publicity Officer

2.10.1 In charge of Environment Subcommittee social media platforms such as the Facebook and Instagram accounts

2.10.2 Work with all members of the subcommittee to promote their initiatives and ideas

2.10.3 Publicizing events and initiatives of the Subcommittee and other environmental societies in St Andrews

2.11. Association President (line manager)